



PROCUREMENT UNIT
Department:
Works
REPUBLIC OF SOUTH AFRICA



Reference: HPM 4/1/1

Enquiries : Mr. BF Masondo

Date : 10. October 2025

TO ALL HEADS OF INSTITUTIONS VACANCIES IN THE DEPARTMENT OF HEALTH

CIRCULAR MINUTE

The contents of this Circular Minute must be brought to the attention of all eligible employees on your establishment without delay. Institutions must notify all employees who qualify even if they are not in their normal places of work.

DIRECTIONS TO CANDIDATES

The following documents must be submitted and if not submitted the applicant will be disqualified forthwith:-

**Fully completed Application for Employment Form (Z83), which is obtainable at any Government department OR from the website- www.kznhealth.gov.za
Curriculum Vitae**

The reference number must be indicated in the column provided on form Z83, e.g. Reference Number **(UMZIN 01/2024)**.

Failure to comply with the above instructions will disqualify the applicants.

Please note that due to a large number of applications anticipated, applications will not be acknowledged, however, only the short-listed applicants will be advised of the outcome.

(This institution is an equal opportunity, affirmative action employer, whose aim is to promote representivity at all levels of different Occupational categories in the institution and Persons with disabilities should feel free to apply for the post/s).

CLOSING DATE FOR APPLICATIONS IS: 31 October 2025.

MRS. S SIBIYA
ACTING DISTRICT DIRECTOR
UMZINYATHI HEALTH DISTRICT OFFICE

DATE

ADVERTISEMENT OF NHI POST

Post : Medical Officer-NHI required for PHC Clinics
No of post/s : 03
Duration : Until 31 March 2026
Reference No : NHI/02/2025
Centre : Umzinyathi Health District Office
Benefits :

- R639.00 rate per hour inclusive of rural allowance.
- Time spent at the clinic
- Kilometers travelled
- Maximum 3 hours' time spent at the clinic

Exclusion : Doctors working for the Department of Health will not be considered for NHI posts.

NB: Travel claim capped at no more than 200km's return per day, and 2.0cc engine capacity.

MINIMUM REQUIREMENTS

- **Grade 12**
- MBCHB Medical Degree plus
- Registration with the HPCSA as an Independent Medical Practitioner plus current registration certificate with the HPCSA.
- Valid Driver's License

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCE REQUIRED:

- Sound knowledge, experience and clinical skills in General Medicine, but especially in the following fields:
- Primary Health Care
- Antenatal care
- Child Health and IMCI
- HIV Medicine
- TB Medicine
- Non-communicable Diseases
- Emergency care
- Good communication and leadership skills
- Knowledge and understanding of Batho Pele Principles and Patient's Rights Charter
- Ability to work as part of the PHC Team.
- Sound Medical ethics.
- A diploma in HIV Care or Family Medicine would be an advantage.

KEY PERFORMANCE AREAS"

- Work as a consulting doctor in Primary Health Care Clinics in Umzinyathi Health District.
- Provision of good quality, patient-centered and community-orientated care for all patients. Promote and ensure good continuity of care
- Examine, investigate, diagnose and oversee the treatment of patients, including: Chronic ailments, TB, patients for ARVs, sick children, antenatal patients and mental health care users etc.
- Participate in and support CPD (Continuous Professional Development) and training of PHC doctors and nurses.
- Provide medical support to PHC clinical staff.
- Ensure that relevant patient statistics are maintained.
- Maintain accurate health records in accordance with Legal Ethical considerations.
- Provide preventive health interventions and measures to promote health.

- Handle disability grant assessments.
- Perform duties as delegated by supervisor.
- The incumbent will be accountable to the Clinic Operational Manager, Medical Manager and DCST Family Physician, where applicable.

Enquiries: Ms. DLS Zulu

Telephone: 034-2999100

Applications should be forwarded to:

P/Bag x 2052
Dundee
3000

OR

Hand Deliver to: 34 Wilson Street
Dundee
3000

Attention: Human Resource Office

Closing date: **2025.10.31**